

# PowerPoint Review

## Computer Technology

S T R A N S I T I O N L Z Y Z M  
P E N A P E D I L S M J D R J J  
E M R T T B U I L D E F F E C T  
A R P S Y L X B Y B W R V R V Y  
K B E L L S L I D E S O R T E R  
E N T T A I Z J I N D L M R N Y  
R K O B S C D V Y W X S P O M Y  
N P D I P A E E O R T D R R J D  
O Q J B T N M H L U V M Y M L W  
T J N N I A S E O A A L Z Q B N  
E R Q L T E M D D L Y G J V T D  
S M T H D J N I V I D O T J Q M  
Z U E I X A N I N L L E U M R M  
O M L L H V E L G A M S R T R D  
E S Z J J W V D Q T R Z Z N M Q

- 1 Contains all the elements you want to display on a slide (similar to a template) and is where all the formatting of all slides can be controlled.
- 2 A location on a slide where information is to be entered.
- 3 A print option that allows you to print up to nine slides on a single page.
- 4 Displaying objects or components of a slide in sequence to produce movement.
- 5 The area in the normal view that you use to view and work with slide elements, such as text or objects.
- 6 Refers to the arrangement of placeholders for a slide.
- 7 Supporting data, quotations, or illustrations that you can use when giving a presentation.
- 8 Brings one item at a time into a slide and is a technique that can help to keep your audience from reading ahead.
- 9 Prints only the text of slides in an outline format.
- 10 The default setting that allows you to work on an individual slide.
- 11 How one slide enters or exits the screen.
- 12 F5 turns this feature on.
- 13 Displays all slides in the presentation in miniature and allows you to move, rearrange, and delete slides easily.
- 14 A slide option that uses its own unique set of colors, fonts, and effects to create the overall look and feel of your slides.