To begin creating your personal site, complete the following steps:

1. \_\_\_\_\_ Create a folder on your student Z drive named “\_\_\_\_\_\_\_\_\_workspace”. This is where you will store all your html files, images and other content files.
2. \_\_\_\_\_ Open a new document in a text editor (Notepad++)
3. \_\_\_\_\_ Set up the basic HTML structure for your page as follows:

<!DOCTYPE HTML>

<html>

<head>

</head>

<body>

</body>

</html>

1. \_\_\_\_\_ Insert a <title> tag in the <head>section of your document. Give your site a short but appropriate title. This will appear on the browser tab at the very top of your browser window.
2. \_\_\_\_\_ In the <body> section, type three sentences that describe your site’s topic and its purpose.
3. \_\_\_\_\_ Save your document as “\_\_\_\_\_\_\_\_ .html” to your “\_\_\_\_\_ workspace” folder on your Z drive.
4. \_\_\_\_\_ View your document in a browser. (Go to Chrome, Ctrl+O, Open your html document.)
5. \_\_\_\_\_ Return to Notepad++ and add the following elements to your document:
	1. \_\_\_Four headings – appropriate to your site ( use different levels, they can’t all be <h1>)
	2. \_\_\_ Insert a <p> paragraph tag after the descriptive text you typed in your <body> section.
	3. \_\_\_\_ Insert a <br>line break somewhere within the descriptive text.
	4. \_\_\_\_ Add a <hr> horizontal rule somewhere on the page.
6. \_\_\_\_ Save your changes and view the page in a browser.